



Research Librarian, Business

The SMU Libraries invites dynamic, creative and service-oriented individuals to apply for the positions of Research Librarian, Business.

You will be part of an innovative and collaborative team, delivering high quality services as the first line of contact to assist SMU faculty, staff and students in meeting their research, teaching and learning needs.

The primary focus of this position is to be the liaison for faculty and students from the Lee Kong Chian School of Business and related programmes. You will work in a team environment to deliver a range of library services designed to maximize the benefits of relevant scholarly information resources and services for the SMU community and to pro-actively promote initiatives and programmes of the SMU Libraries through engagement.

The position holder is expected to have good knowledge, experience and understanding of the academic environment – in particular the business discipline, teaching, learning and research and be an effective communicator.

Brief Summary of Requirements

1. Master degree in Library and Information Science from a recognized university and undergraduate degree or diploma in business or related subject area
2. Knowledgeable about specialized business resources such as Bloomberg, CapitalIQ and multidisciplinary academic databases.
3. Understanding of research issues, such as open access, publishing and research impact in the higher education sector, especially as relevant to business education.
4. Proven ability to continuously improve services and processes, particularly through use of current and emerging technologies.
5. Proven ability to design, deliver and evaluate information literacy training programmes relevant to individuals and groups at different levels.

Brief Summary of Responsibilities

1. Develop effective partnerships with academics, researchers, postgraduate/undergraduate students and program staff of the Lee Kong Chian School of Business (LKCSB), library colleagues and professional staff to deliver effective library services and initiatives
2. Develop, communicate and promote library services, resources, services, and expertise by seeking new opportunities and by building on existing offerings for engagement with faculty and students.

3. Create, conduct and coordinate learning programs in collaboration with faculty to enhance students' information literacy skills.

Details about the position are available at

https://library.smu.edu.sg/sites/library.smu.edu.sg/files/library/pdf/CareerAd/JD_RL_Business_2019.pdf

How to Apply

Interested applicants, please email your resume with a covering letter to libjob@smu.edu.sg. The covering letter must state the applicants' responses to the selection criteria. Only short-listed candidates will be contacted.