



Research Librarian, Business (Finance) and Accountancy

SMU Libraries seeks a collaborative, proactive, and knowledgeable professional for the role of Research Librarian, Business and Accountancy. This role's primary focus is to actively liaise with faculty, researchers and students in SMU's Lee Kong Chian School of Business (LKCSB) finance disciplines and apply similar knowledge and skills in support of the School of Accounting (SOA) and related programmes in order to advance their research, teaching and learning goals in close collaboration with the Lead, Learning Services and School Partnerships.

Research Librarians work within a unit of discipline-based librarians to develop and teach information and digital literacy programmes, provide research support and advice, build and manage collections, and conduct advocacy and outreach activities and programmes. They collaborate closely with faculty and across the University to enhance teaching, learning and research through the skilled and ethical use of library services and resources. Research Librarians also contribute to the development and delivery of a range of services designed to maximize the benefits of research tools, scholarly information resources, citation metrics, research data, open access, and other relevant services and practices.

The position holder is expected to actively contribute to innovative initiatives as well as lead and/or serve as a member of taskforces, project teams or committees.

Requirements

- Master's degree in Library and Information Science from a recognized university.
- Undergraduate degree or diploma in finance and or accountancy or related subject area is strongly preferred.
- Specialized knowledge of key finance resources such as Bloomberg, WRDS, SDC Platinum, WIND, Capital IQ, EIKON and EMIS is an advantage.
- Understanding of research developments, such as open access, publishing, and research visibility and impact in the higher education environment, especially as relevant to finance and accountancy disciplines.
- Proven ability to design, deliver and evaluate information and digital literacy programmes for individuals and groups at different levels.
- Demonstrated ability to initiate and build collaborative relationships with stakeholders, particularly faculty and students.
- Strong customer service orientation.
- Excellent communication skills (verbal and written).
- Ability to be flexible and adaptable and contribute to a diverse team of staff in a dynamic environment.

Responsibilities

- Develop, grow, and sustain partnerships with faculty, researchers, students and staff in the Lee Kong Chian School of Business (LKCSB), and School of Accounting (SOA); develop and promote high quality library services for the LKCSB, in particular the finance disciplines, and SOA.

- Works collaboratively as member of the Business Librarians' Team (BLT) to align and coordinate services across the Libraries to meet the needs of LKCSB.
- Seek new opportunities and build on existing offerings for engagement with faculty and students.
- Create, coordinate, and conduct formal learning opportunities (e.g. workshops, talks, etc.) in collaboration with faculty to grow students' information and digital literacy capabilities. Curate and create digital guides and learning objects for self-directed learning.
- Work across Library units to build and manage the Library's collections relevant to the finance discipline for the Lee Kong Chian School of Business (LKCSB) and School of Accounting (SOA).
- Work with key units within the Libraries to integrate research output and research data of the Lee Kong Chian School of Business (LKCSB) and the School of Accounting (SOA) and related Institutes and Centres into SMU's Institutional Repository (InK) and Research Data Repository (RDR).
- Collaborates with the coordinators for postgraduate services and faculty teaching support.
- Assess and evaluate services, resources, and tools for targeted user groups, in particular the Lee Kong Chian School of Business (LKCSB) and the School of Accounting (SOA).
- Lead and/or participate in Library-wide initiatives and projects and collaborate with colleagues internal and external to the Libraries.

Details about the position are available at

https://library.smu.edu.sg/sites/library.smu.edu.sg/files/library/pdf/CareerAd/JD_BizSOARL_Aug2021.pdf

How to Apply

Interested applicants, please email your resume with a covering letter to libjob@smu.edu.sg. The covering letter must state the applicants' responses to the selection criteria. Only short-listed candidates will be contacted.