Librarian/Senior Librarian

Applications are invited for the appointment of Librarian/Senior Librarian at the SMU Libraries, Singapore Management University (SMU).

SMU Libraries seeks a collaborative, proactive, and knowledgeable professional for the role of Librarian/Senior Librarian to who will be part of the Instruction and Learning Team to partner faculty for course-integrated instruction and other stakeholders for out-of-classroom learning. Additionally, they will possess legal subject domain knowledge to support legal research and associated areas both with faculty, researchers, and students at the SMU's Yong Pung How School of Law (YPHSL) and other multidisciplinary programmes relating to law across the university.

Librarians/Senior Librarians work across teams within the Libraries to contribute to the development of a range of services designed to deliver instructional and learning programmes, increase research visibility, and facilitate access to resources. This includes collaborating with other librarians, faculty, and across the University to develop and teach information and digital literacy programmes and metaliteracies that contribute to academic and learning success, provide research support and advice, build, and manage collections, and conduct advocacy and outreach activities and programmes through engagement.

The position holder is expected to actively contribute to innovative initiatives as well as lead and/or serve as a member of taskforces, project teams or committees.

Requirements

- Master's degree in Library and Information Science from a recognized university with a minimum of two years' working experience in an academic library.
- Undergraduate degree or diploma in law or related subject area is strongly preferred.
- Proven ability to design, deliver and assess information and digital literacy programmes and instruction for individuals and groups at various levels.
- Understanding of pedagogical and learning methodologies and principles.
- Advanced knowledge of resources related to the legal discipline such as LawNet, and multidisciplinary academic databases.
- Understanding of research issues, such as open access, publishing, and research visibility and impact in the academia environment, including where relevant to the legal discipline.
- Experience with data analysis packages e.g., statistical packages and survey analysis packages is advantageous.
- Proven ability to continuously innovate services and processes, particularly using current and emerging technologies.
- Demonstrated ability to initiate and build collaborative relationships with stakeholders, particularly faculty and students.
- Strong customer service orientation.

- Excellent communication (verbal and written) and facilitation/teaching skills.
- Ability to be flexible and adaptable and contribute to a diverse team of staff in a dynamic environment.
- Personal strengths should include critical thinking, interest in innovation, and flexibility with the ability to work in a team with minimum supervision.

More details on the position are available below
Job description – [Librarian/Senior Librarian](#)

How to Apply
Interested applicants, please email your resume with a covering letter to libjob@smu.edu.sg. The covering letter must state the applicants' responses to the selection criteria. Only short-listed candidates will be contacted.