



## Libraries

### Librarian

Applications are invited for the appointment of a Librarian at SMU Libraries (Singapore Management University).

We are seeking an enthusiastic, innovative and experienced professional to join our team. You will be supporting activities involving student engagement and learning as well as faculty productivity and community engagement to ensure library's services and resources are aligned with SMU community's research, learning, engagement and outreach outcomes. As a member of the Learning and Information Services team, you are expected to participate in a range of activities, such as assisting students, faculty, staff and others with their enquiries, conducting research skills training, being a member of collaborative projects and outreach initiatives.

#### ***Minimum Requirements***

1. Graduate with an MLIS degree from an accredited program.
2. Knowledgeable and proficient in using key databases such as EBSCOhost, ProQuest and other multidisciplinary academic databases.
3. Experience in conducting information literacy classes, workshops and training.
4. Good knowledge of library functions and processes with the ability to advise and recommend continuous improvement solutions
5. Ability to be flexible and adaptable and contribute to a diverse team of staff in a dynamic environment.
6. Other competencies include accountability, effective communication, presentation, critical thinking, creativity, valuing diversity and working in a team environment.

More details on the position is available at

[https://library.smu.edu.sg/sites/library.smu.edu.sg/files/library/pdf/CareerAd/JD\\_Librarian\\_9%20Oct2019.pdf](https://library.smu.edu.sg/sites/library.smu.edu.sg/files/library/pdf/CareerAd/JD_Librarian_9%20Oct2019.pdf)

#### **How to Apply**

Interested applicants, please email your resumes with a covering letter to [libjob@smu.edu.sg](mailto:libjob@smu.edu.sg). The covering letter must state the applicants' responses to the selection criteria. Only short-listed candidates will be contacted.