



Senior Librarian, Instruction and Learning Services Team

SMU Libraries seeks a collaborative, proactive, and knowledgeable professional for the role of Senior Librarian who will be part of the Instruction and Learning Team to partner relevant stakeholders for course-integrated instruction and out-of-classroom learning. The position holder will also provide specialized knowledge synthesis support to faculty and graduate students across social sciences disciplines including psychology, sociology and political science.

Requirements

- Master's degree in library and information science from a recognized university with a minimum of two years' working experience in an academic library.
- Proven ability to design, deliver and assess information and digital literacy programmes and instruction for individuals and groups at various levels.
- Proven experience supporting systematic reviews or evidence synthesis projects.
- Demonstrated knowledge of social sciences databases such as PsycINFO, Sociological Abstracts, ERIC, etc.)
- Experience with citation management software and systematic review platforms
- Understanding of research methodologies and statistical concepts in social sciences.
- Understanding of pedagogical and learning methodologies and principles.
- Experience with data analysis packages e.g., statistical packages and survey analysis packages is advantageous.
- Proven ability to continuously innovate services and processes, particularly using current and emerging technologies.
- Demonstrated ability to initiate and build collaborative relationships with stakeholders, particularly faculty and students.
- Excellent communication (verbal and written) and facilitation/teaching skills.
- Ability to be flexible and adaptable and contribute to a diverse team of staff in a dynamic environment.

Responsibilities

The position holder will be part of the Instruction and Learning Services Team will provide support to the team of Librarians/Senior, manage core programmes, and contribute to unit activities in general, such as:

- Align, connect, and partner with the SMU community and key stakeholders to provide services focusing on Instruction (Course-Integrated) and Learning (Out-of-Classroom Learning).
- Create, coordinate, and conduct formal learning opportunities (e.g., workshops, talks, etc.) in collaboration with faculty to grow students' information, data and digital literacy

capabilities. Leverage on metaliteracies to encourage the use of a variety of new and emerging technologies.

- Work with Head (Instruction & Learning) and team members to develop strategies for embedding appropriate literacies into student learning across the university.
- Design and execute comprehensive literature search strategies for systematic reviews, meta-analyses, scoping reviews, and evidence mapping projects.
- Train researchers in the use of citation management tools and specialized review software such as Covidence etc.
- Develop and maintain expertise in grey literature identification and non-traditional knowledge sources relevant to social sciences.
- Develop and lead student engagement and outreach library services and strategies in collaboration with library colleagues and university partners to support and advance student success initiatives.
- Serve as liaison librarian to one or more academic departments/programs, modelling best practices and performing all the duties and functions of a liaison librarian, including collection development, instruction, and outreach.
- Engage in continuous, self-reflective professional development. Participate in professional activities relating to librarianship. Contribute to the profession and beyond through writing and presenting in a variety of contexts.

[Click here](#) for more details about the available position.

How to Apply

Interested applicants, please email your resume with a covering letter to libjob@smu.edu.sg. The covering letter must state the applicants' responses to the selection criteria. Only short-listed candidates will be contacted.