Senior Manager, Library Technology and Innovation

The SMU Libraries invites dynamic, innovative and service-oriented individuals to apply for the position of Senior Manager, Library Technology and Innovation.

This position is responsible for ensuring that library's technology applications are robust, reliable and supports SMU Libraries' vision for excellent customer service. The position holder is expected to manage and lead scoping, researching, trialing and advising new and emerging technologies to achieve SMU's teaching, learning and research goals. The position reports to the University Librarian and works closely with all Library teams and SMU's Integrated Information Technology Services (IITS) and various vendors.

Responsibilities

To continually enhance the University's research, teaching and learning environment, the position holder will be required to:
- lead, manage, develop and implement Library's ICT applications
- lead and manage the technical team in the administration of the Library's IT infrastructure and services
- work closely with Library teams, IITS and external vendors
- help the Library benchmark, evaluate and implement best technology practices
- be knowledgeable and keep abreast of technology trends effecting libraries
- monitor performance and service levels of library technology vendors and negotiate for better value for the University and the library
- provide project management office support and advocate for best practices in project management methodology and tools

Requirements
- MLS degree from an accredited program with three years of related experience with preferably a degree in Computer Science or IT related bachelor's degree or equivalent experience and education
- Experience in administration of large-scale Library Management Systems (LMS), preferably from an academic and research library perspective
- Good knowledge of library functions and processes with the ability to advise or recommend IT solutions
- Strong project management and vendor management skills
- Strategic and creative thinker
- Experience with a wide range of technologies and applications with an open mind to learn and explore new areas and opportunities
- Ability to implement innovative solutions in an information systems environment
- Initiative, adaptability and responsiveness to change.
- Leadership and supervisory skills

- Required competencies, include accountability, clear communication, courage, self-awareness, valuing diversity, working in a team
- Knowledge of ExLibris Alma and Primo is an advantage
- Knowledge of Library standards and protocols such as OAIPMH, Z39.50, Marc21 and Metadata and XML
- The position holder must be flexible, responsible and an enthusiastic team leader. He/she is required to be knowledgeable and keep abreast of trends, in a library environment that emphasizes access and service.
- Ability to work courteously and effectively with patrons and colleagues in a collaborative team environment
- Excellent oral, written and interpersonal communication skills, with the ability to establish positive and productive collaboration with colleagues and staff

More details on the position is available at
http://library.smu.edu.sg/sites/library.smu.edu.sg/files/library/pdf/CareerAd/SM_LTI1%20JD%206May2017.pdf

How to Apply
Interested applicants, please email your resume with a covering letter to libjob@smu.edu.sg. The covering letter must state the applicants' responses to the selection criteria. Only short-listed candidates will be contacted.