

LIBRARY ADVISORY COMMITTEE (LIBRAC)

Terms of Reference

Purpose

LIBRAC plays an advisory and advocacy role regarding the Library in its support of teaching, learning, research and community-building needs of the University

Objectives

To provide a forum for discussing SMU community's library and information needs and expectations

To act as advocates for the Library in university-wide decision-making groups

To advise the Library on policy matters concerning services, resources and facilities

To provide an opportunity to raise and discuss initiatives in the provision of library and information services

To facilitate communication between the Library and the community it serves.

Responsibilities

The Committee within the framework of the overall strategic policies of the University shall:

- Represent the views of the Library's stakeholders on library and information services
- Deliberate and advise on the direction and development of policies for library and information services to ensure the best possible support is provided
- Recommend new collections and promote contributions to InK Institutional Knowledge at SMU by SMU community for the dissemination and preservation of SMU's intellectual and institutional knowledge
- Support the Library's efforts in ensuring financial accountability and responsibility in the provision of library collections
- Propose and champion opportunities in bringing together SMU community in the Library to advance knowledge and information sharing
- Share insights on the internal and external environment affecting the Library

- Promote the Library to the internal and external community
- Report to the Provost on significant matters
- Consider and advise on such matters referred by the President, Provost or the University Librarian

Membership

Chairman Two Co-Chairpersons ; A Dean and the University Librarian

Members One faculty representative from each school

Student representatives nominated by the Student Association (one undergraduate, one postgraduate by research and one postgraduate by coursework)

Student representative from one of the longer term professional education courses

Tenure and Frequency of Meetings

- Members will serve a two-year term for continuity and sufficient time to create impact
- Meetings will be held three times a year and special ad hoc meetings may be held as requested by members.

Reporting

LIBRAC reports to the Provost.